



City of Quinlan

Phone: (903) 356-3306

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105 W. Main St.
Quinlan, Texas 75474

Sign Permit Application

Building Permit Number: _____	Valuation: _____
Project Name: _____	Square Foot: _____
Project Address: _____	Height: _____
Project Description: ☐ Monument Sign ☐ Pole/Pylon Sign ☐ Wall Sign ☐ Other: _____ ☐ Temporary Sign (Dates: _____ to _____)	Zoning: _____
Scope of Work: _____	

Owner Information: _____		
Name: _____	Contact Person: _____	
Address: _____		
Phone Number: _____	Fax Number: _____	Email: _____

Engineer	Contact Person	Phone Number	Email
Architect	Contact Person	Phone Number	Email
Sign Contractor	Contact Person	Phone Number	Contractor License Number ☐
Electrical Contractor	Contact Person	Phone Number	Contractor License Number ☐
Other Contact	Contact Person	Phone Number	Contractor License Number ☐

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

A Final Inspection Must Be Requested Upon Completion Of the Sign.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ **Date:** _____

OFFICE USE ONLY: Approvals are required from all departments prior to issuance of permit

Public Works	Approved By: _____	Date: _____	Zoning	Approved By: _____	Date: _____
Building	Approved By: _____	Date: _____			

Sign Permit Fee: _____
Plan Review Fee: _____
Electrical Permit Fee: _____

Total Fees: _____
Receipt #: _____
Issued Date: _____
Issued By: _____
BV Project #: _____