FY 2024–2025 Annual Budget

Preliminary Proposed

Mayor
Jacky Goleman

Mayor Pro-Tem
Michelle Mayberry, Place 4

Council Members
Dwayne Bowman, Place 1
Bill Slaughter, Place 2
Tommy Underwood, Place 3
Miguel Serrano, Place 5

City Administrator
John Adel

City Secretary
Laura Kennemer

Filed Preliminary Proposed Budget

Received and Filed
July 17, 2024

LK *(Signed original on File)*

Laura Kennemer, City Secretary

City Council Recorded Vote:

The members of the governing body voted on the adoption of the budget as follows:

For:
Against:
Absent:

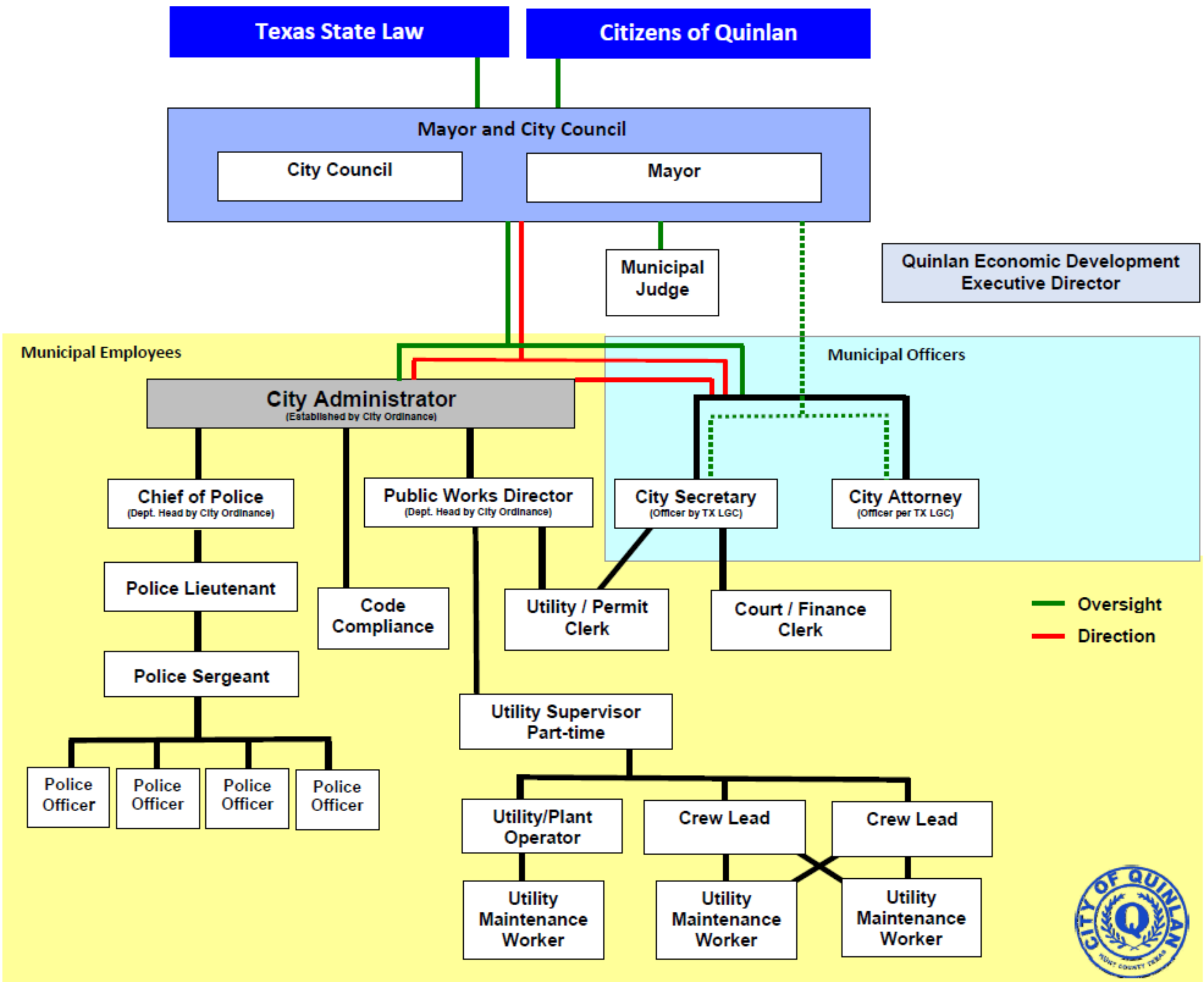
Tax Rate Information	FY 23-24	*FY 24-25 Preliminary*
Property Tax Rate	.444000	***.474000***
*Debt Rate	.109361	***.138459***
No New Revenue M&O Tax Rate	.311320	***.330261***
No New Revenue Tax Rate	.369977	***.468720***
Voter-Approval Tax Rate	.431583	***.480280***
De Minimis Tax Rate	.696304	***.740140***

**The total amount of municipal debt obligation secured by property taxes for the City of Quinlan is $2,205,000. In FY 24-25, the Debt Rate portion of the Property Tax Rate secures $257,554 for annual debt service payments.*

This preliminary budget will raise more total property taxes than last year's budget by $76,242 (9.5%), and of that amount, $10,437 is property tax revenue to be raised from new property added to the tax roll this year.

The City of Quinlan operates as a General Law city, as regulated under the Texas Local Government Code. The City has a total 19 full time employees and 1 part time employee working in various departments of the City, including City Administration, Police, Municipal Court, Code Compliance, Economic Development and Public Works / Public Utilities. The City's organizational chart, last updated in 2023, is shown below. The chart shows all positions for which the City has approved a job description and authorized pay range. Lists of authorized positions for each department are included is subsequent sections of this budget document.

Organizational Chart



The annual budget is organized by Funds. The Funds are utilized to better classify the financial characteristics of the operations in each fund. The General Fund primarily accounts for the day-to-day activities of the City (excluding utility operations) and is primarily supported by the M&O portion of the tax rate, sales tax, fees and fines. The Utility Fund is set up as a proprietary fund, which accounts for the business activities of the City's utility operations. The Sanitation Fund is a proprietary fund for solid waste operations. The Court Security Fund, Local Truancy and Prevention Diversion Fund, Municipal Jury Fund, Time Payment Reimbursement Fund, Court Technology Fund, and Seized Assets Fund include several of the City's "restricted" funds that can only be used for specified expenditures. The Interest & Sinking (I&S) Fund includes debt service which is funded by the I&S (Debt) portion of the property tax rate. The General Fund Capital Projects Fund includes capital projects for Parks, Streets & Drainage and Buildings & Facilities. The Utility Capital Improvements Fund includes Water and Wastewater projects. The Capital Equipment Fund includes capital purchases and is often used as a set-aside for future purchases. The Grant Fund includes financial activities related to grant-funded projects.

Below is the list of Funds included in the FY 24-25 Annual Budget (no changes proposed):

100 General Fund
- 100 City Administration
- 200 Police, 201 Municipal Court & 202 Code Compliance
- 300 Economic Development
- 400 Public Works (Streets, Drainage, Facilities)

120 Court Security Fund

121 Local Truancy and Prevention Diversion Fund

122 Municipal Jury Fund

123 Time Payment Reimbursement Fee Fund

125 Court Technology Fund

140 Seized Assess Fund

170 General Fund Capital Improvements
- Park & Open Spaces Capital Improvements
- Street & Drainage Capital Improvements
- Building & Facility Capital Improvements

200 Utility Fund
- Utility Operations (Water & Wastewater)

210 Sanitation Fund

270 Utility Fund Capital Projects
- Water System Capital Improvements
- Wastewater System Capital Improvements

450 Capital Equipment Fund
- Vehicles
- Equipment
- Heavy Equipment
- Technology

500 Grants Fund

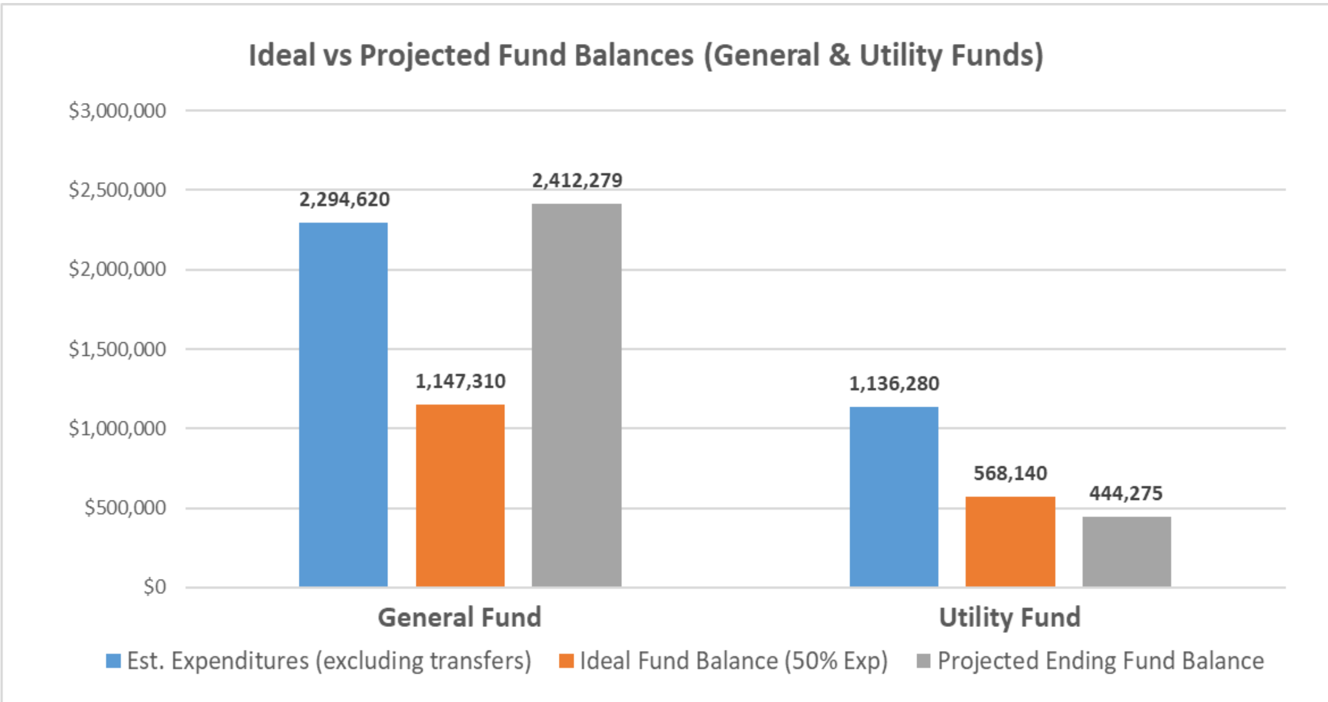
700 I & S (Debt Service) Fund

This Discussion Section Not Yet Included In Preliminary Budget

FY 24-25 Preliminary Estimated Beginning and Ending Fund Balances

FY 24-25 *Preliminary*	General Fund	Utility Fund	Sanitation Fund	Restricted Funds	GF Cap. Imp.	Util. Cap. Proj.	Cap. Equip.	I & S Fund	Grants Fund	All Funds
Beg. Balance	**2,465,773**	**499,785**	**54,111**	**13,473**	**172,456**	**145,687**	**10,329**	**74,697**	**1,727,118**	**5,163,430**
Est. Revenues	2,241,126	1,080,770	385,000	2,770	0	0	50,000	257,354	1,050,000	5,067,020
Avail. Resources	**4,706,899**	**1,580,555**	**439,111**	**16,243**	**172,456**	**145,687**	**60,329**	**332,051**	**2,777,118**	**10,230,449**
Est. Expenditures	(2,294,620)	(1,136,280)	(385,000)	(2,970)	(119,698)	(145,000)	(12,000)	(257,354)	(2,700,000)	(7,052,921)
Est. End Balance	**2,412,279**	**444,275**	**54,111**	**13,273**	**52,758**	**687**	**48,329**	**74,697**	**77,118**	**3,177,528**
Balance Change	(53,494)	(55,510)	0	(200)	(119,698)	(145,000)	38,000	0	(1,650,000)	(1,985,901)
Target Fund Bal. (50% Exp)	*1,147,310*	*568,140*								
Above/ (Below) Target	***1,264,970***	***(123,865)***								

Maintaining a fund balance (reserve) is sound financial practice for the City in order to meet financial obligations and provide necessary services in the event that a major revenue source is impacted during the fiscal year or in the event that a major unforeseen expenditure becomes necessary during the fiscal year. Since FY15-16, an ideal fund balance of 50% (50% of the fund expenditures) has been set as a target for the General Fund and Utility Fund operating accounts. Overall, the City of Quinlan has healthy fund balances in reserve, especially in the General Fund. The preliminary estimated FY 24-25 ideal and projected ending fund balances for the City's two primary operating accounts are shown in the chart below. For the purpose of calculating the ideal fund balance, transfers between funds have been excluded from the fund expenditures shown in the table below and prior to calculating the 50% target.



This Discussion Section
Not Yet Included In
Preliminary Budget

HUNT County

2024 PRELIMINARY TOTALS

CQL - QUINLAN, CITY
Grand Totals

Property Count: 1,194 | 4/23/2024 | 8:12:07AM

Land		Value			
Homesite:		22,481,010			
Non Homesite:		41,510,880			
Ag Market:		3,619,670			
Timber Market:		0	Total Land	(+)	67,611,560
Improvement		**Value**			
Homesite:		62,425,000			
Non Homesite:		82,895,340	Total Improvements	(+)	145,320,340
Non Real	**Count**	**Value**			
Personal Property:	262	33,895,118			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	33,895,118
			Market Value	=	246,827,018
Ag	**Non Exempt**	**Exempt**			
Total Productivity Market:	3,619,670	0			
Ag Use:	11,910	0	Productivity Loss	(-)	3,607,760
Timber Use:	0	0	Appraised Value	=	243,219,258
Productivity Loss:	3,607,760	0			
			Homestead Cap	(-)	5,819,394
			23.231 Cap	(-)	3,730,315
			Assessed Value	=	233,669,549
			Total Exemptions Amount (Breakdown on Next Page)	(-)	47,655,523
			Net Taxable	=	186,014,026

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
825,902.28 = 186,014,026 * (0.444000 / 100)

Certified Estimate of Market Value:	246,827,018
Certified Estimate of Taxable Value:	186,014,026

Tax Roll Summary of Market Value Changes (Including Total TAV) 2023 to 2024 (*preliminary)

Category	2023 Count	2023 Mkt Value	2024 Count	*2024 New Value	*2024 Mkt Value
Single Family Residence	503	$ 73,600,715	508	$ 2,093,510	$ 79,627,060
Commercial Real Property	122	$ 59,961,544	118	$ 33,450	$ 59,961,544
Commercial Personal Property	177	$ 19,818,535	169		$ 19,818,535
Totally Exempt Property	123	$ 46,323,063	119		$ 44,772,803
All other Property	305	$ 27,152,805	298	$ 384,810	$ 43,708,630
Total (Market Value)	**1,230**	**$ 240,287,507**	**1,212**	**$ 2,229,430**	**$ 240,287,507**
Total Net Taxable Assessed Value		**$ 181,410,811**		**$ 2,201,800**	**$ 186,014,028**
Average Single-Family Home Market Value		***$ 170,622***			***$ TBD***

2024 Net Taxable Assessed Value (TAV)	$ **186,014,028** *(Preliminary)*
2024 Tax Rate per $100 TAV	*0.474000 (Preliminary)*
Gross Revenue (Total Tax Levy)	**$ 881,706** (Preliminary)
General Fund Tax Rate (M&O Rate)	0.335541 (Preliminary)
General Fund Distribution	**$ 624,153** (Preliminary)
Interest and Sinking Fund Rate (Debt Rate)	0.138459 (Preliminary)
Interest and Sinking Fund Distribution	**$ 257,553** (Preliminary)

2024 *(Preliminary)* Calculated Rates

2024 No New Revenue Tax Rate	*0.468108*
2024 Voter-Approval Tax Rate (3.5% increase)	*0.479680*
2024 8% Voter-Approval Tax Rate Calculated as if City was a special taxing unit	*0.494513*
2024 De Minimis Tax Rate *(rate that would generate $500,000 more than previous year)*	*0.740124*

2023 Tax Rate (Preliminary Proposed) **0.*474000***

A preliminary property tax rate of 0.474000 per $100 of Taxable Assessed Value exceeds the No New Revenue Rate but is less than the 3.5% Voter-Approval Rate, the 8% Voter-Approval Rate applicable to special taxing units and the De Minimis Rate and, therefore, is not subject to a roll-back election. Rate calculations that include the De Minimis Rate are limited to cities with populations less than 30,000.

Proposed Tax Rate Impact

The preliminary tax rate represents a tax rate increase of 0.03 (3 cents) per $100 of taxable assessed value (TAV). This represents a $20.00 decrease per $100,000 of TAV. The average TAV for a single-family home in Quinlan (after homestead exemption) has decreased/increased $______, from $143,736 in 2023 to $______ in 2024. This rate increase, along with this avg. home valuation, would result in a tax levy decrease/increase of $____, on average, per single family home compared to last fiscal year.

	2023 TAV	2023 Tax Levy	2024 TAV	2024 Tax Levy	Tax Levy Change
Per $100,000 TAV	$100,000	$ 454.00	$100,000	$ 474.00	+ $ 20.00
Avg. Single-Family Res.	$143,736	$ 638.19	$ TBD	$ TBD	+ $ TBD

Overall, the Preliminary FY 24-25 Budget will raise $76,242,642 or 9.5%, more in total property tax revenue than last year's budget, and of that amount, $10,437 is property tax revenue to be raised from new property added to the tax roll this year.

Current Investments

In addition to cash balances in the City's bank accounts, the City holds approximately $1,642,939 in Certificates of Deposit. The amounts are shown below:

General Ledger (G/L) Fund Balance	FY 24-25 Estimated Beginning Balance	FY 24-25 Estimated Ending Balance
Investment Accounts		
Certificate of Deposit (1st Conv. Bank)	115, 561	115,863
ANB No. 1 – Mature Date: 11/2024	1,022,378	0.00
ANB No. 2 – Mature Date: 3/2025	505,000	0.00
ANB No. 3 – New CD		510,000
ANB No. 4 – New CD		1,020,000
Total Investments	**1,642,939**	**1,655,863**

Interest Earnings on Cash Balances

The City of Quinlan currently maintains two bank accounts - a pooled-cash operating account and a dedicated funds bank account. The City's accounting software maintains the General Ledger, which manages the transactions of all of the different Funds. The cash balance of these two accounts at any given time ranges from $2.4M to $4.1M, but may fluctuate from year to year due to activity related to grants and capital projects and funds rotating in and out of Investments (Certificates of Deposit shown above). These bank account balances, along with the Certificates of Deposit will provide interest revenue of approximately $30,794 in FY 24-25.

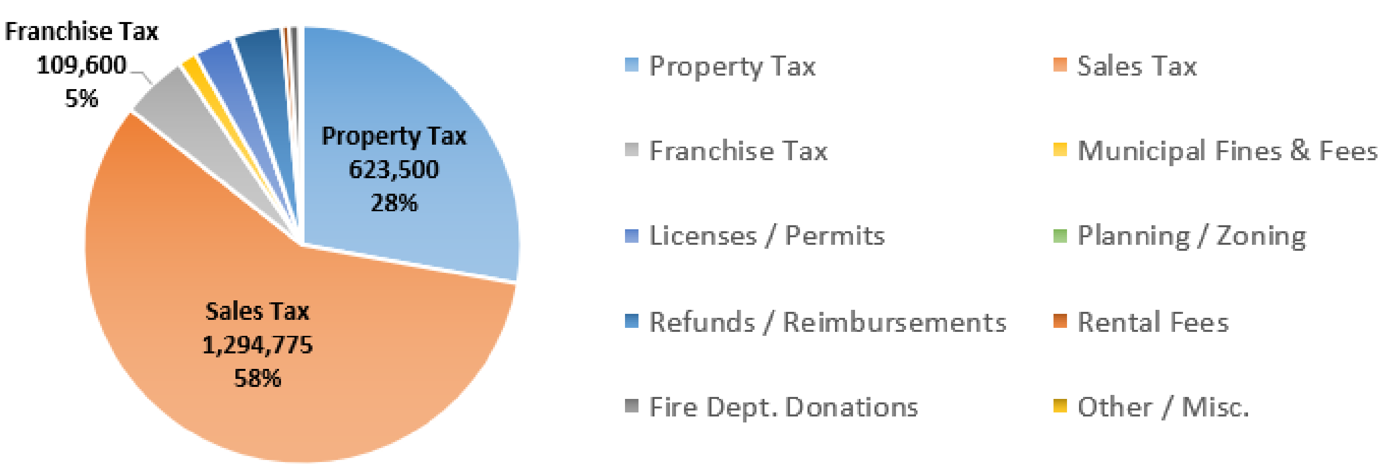
Below is a summary of the General Fund activity proposed for FY 24-25, including the estimated beginning and ending fund balances and proposed revenue and expenditures.

100 GENERAL FUND							
	Est. Beginning Fund Balance			*2,805,552*		*2,805,552*	*2,465,773*
Administrative Revenues		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
	Account Category	.	.	.	.	.	.
	Taxes and Franchise	1,454,590	1,630,199	1,997,921	1,997,921	1,981,246	2,027,875
	Fees and Fines	68,617	125,214	81,800	81,800	127,095	97,200
	Misc.	15,028	10,000	5,050	5,050	26,889	5,050
	Rentals	8,410	8,630	12,300	12,300	15,868	12,300
	Donations and Reimbursements	74,154	129,503	86,701	86,701	90,658	98,701
	Auctions and Sales	0	1,048	0	0	0	0
Administrative Revenues		**1,620,800**	**1,904,593**	**2,183,772**	**2,183,772**	**2,241,755**	**2,241,126**
	Est. Available Fund Resources			*4,989,325*		*5,047,307*	*4,706,899*
Administrative Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
	Personnel	298,570	316,232	383,408	383,408	375,930	420,316
	Services & Contracts	242,964	285,555	386,400	386,400	217,421	358,500
	Supplies	7,078	5,844	8,500	8,500	7,542	8,700
	Misc.	368	112	0	0	77	0
Administrative Expenditures Total		**548,980**	**607,743**	**778,308**	**778,308**	**600,970**	**817,516**
PD Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
	Personnel	336,313	324,811	477,029	477,029	476,695	558,746
	Services & Contracts	45,783	81,161	74,750	74,750	65,232	72,800
	Supplies	17,781	16,943	37,400	37,400	25,666	37,400
100-200-5570	Special Equipment	5,648	6,443	5,000	5,000	4,935	5,000
100-200-5575	Furniture & Office Equipment	500	44	500	500	500	500
100-200-7100	Refunds to Customers	0	115	0	0	0	0
	Capital Outlay / Equipment	6,148	6,602	5,500	5,500	5,435	5,500
PD Expenditures Total		**406,025**	**429,518**	**620,179**	**620,179**	**599,007**	**793,446**
Court Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
	Services & Contracts	6,766	7,493	13,165	13,165	7,520	13,300
	Supplies	321	295	500	500	0	500
Court Expenditures Total		**7,087**	**7,788**	**13,665**	**13,665**	**7,520**	**13,800**
Code Compliance Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
	Services & Contracts	3,301	1,780	112,500	112,500	87,056	87,500
	Supplies	685	959	7,450	7,450	1,463	7,450
Code Compliance Expenditures Total		**3,986**	**2,739**	**119,950**	**119,950**	**88,519**	**94,950**
Economic Development Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
	Personnel			70,022	70,022	69,609	81,843
Economic Development Expenditures Total				**70,022**	**70,022**	**69,609**	**81,843**
PW Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
	Personnel	147,845	155,725	228,935	228,135	212,615	256,130
	Services & Contracts	46,108	45,655	65,400	66,200	61,127	70,200
	Supplies	39,036	55,202	66,335	66,335	60,865	68,735
PW Expenditures Total		**232,989**	**256,582**	**495,670**	**495,670**	**415,113**	**493,065**
Transfer Out Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
	Transfer Out From General	150,000	132,000	255,000	800,796	800,796	0
Transfer Out Expenditures Total		**150,000**	**132,000**	**255,000**	**800,796**	**800,796**	**0**
Total General Fund Expenditures		**1,349,068**	**1,436,369**	**2,352,794**	**2,898,590**	**2,581,534**	**2,294,620**
	Est. Ending Fund Balance			*2,636,531*		*2,465,773*	*2,412,279*
	FY Fund Increase (Decrease)			*(169,021)*		*(339,779)*	*(53,494)*

In recent years, the General Fund revenue has increased steadily from year to year. The Sales Tax revenue shown below does not include the Quinlan Economic Development Corporation's portion (1/2 cent) of local sales tax collection.

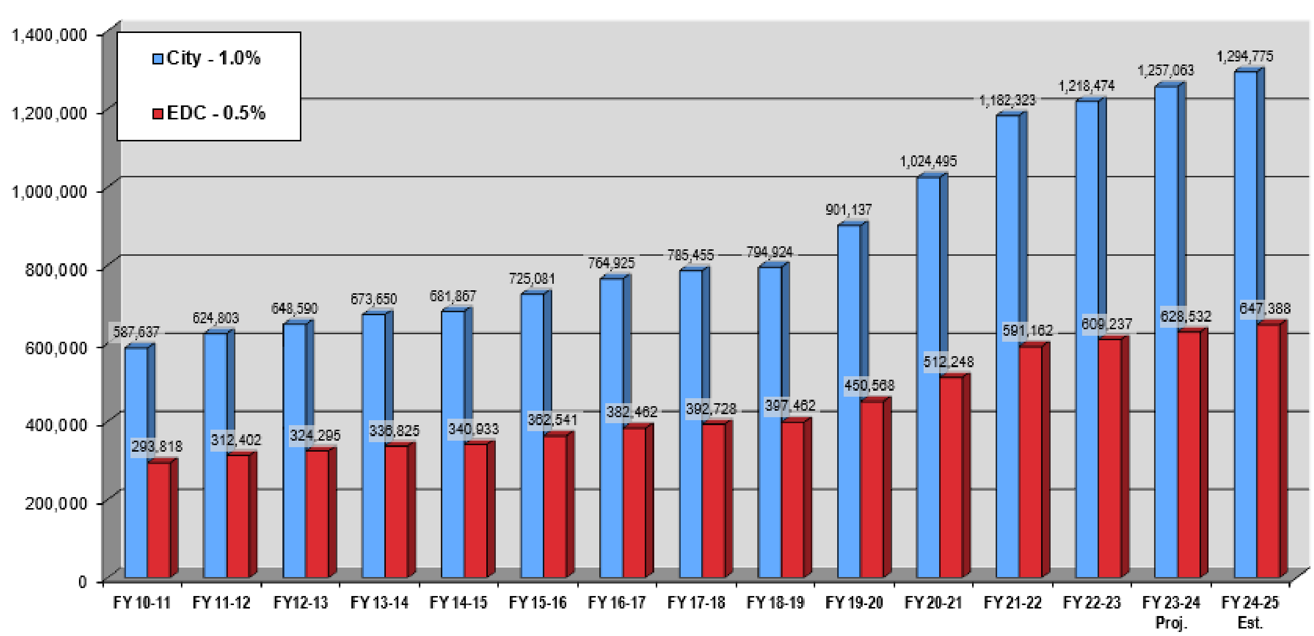
100 GENERAL FUND							
	Est. Beginning Fund Balance			*2,805,552*		*2,805,552*	*2,465,773*
Administrative Revenues		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
100-4002	Property Tax	498,014	536,006	600,989	600,989	586,704	620,000
100-4003	Property Tax Delinquent & Pena	6,447	5,577	4,500	4,500	3,036	3,500
100-4030	Sales Tax	1,206,579	1,216,171	1,282,832	1,282,832	1,281,955	1,294,775
100-4040	Franchise Fees	109,360	109,344	109,600	109,600	109,551	109,600
100-4063	Municipal Court Fines	26,959	31,648	30,000	30,000	29,914	30,000
100-4064	Judicial & Court Training Fees	0	0	100	100	0	100
100-4065	Child Safety Collected	208	208	100	100	0	100
100-4100	Licenses & Permits	69,780	42,614	50,000	50,000	94,471	65,000
100-4150	Planning/Zoning Fees	2,765	2,395	1,800	1,800	2,710	2,200
100-4205	State Training Revenue	769	776	750	750	1,975	750
100-4232	Miscellaneous Revenue	5,770	12,468	3,600	3,600	1,838	3,600
100-4925	Refunds & Reimbursements	113,003	89,968	69,701	69,701	72,641	81,701
100-4960	Auction/Sales Proceeds	0	0	0	0	0	0
100-4965	PD Auction/Sales Proceeds	0	3,588	0	0	0	0
100-4228	Interest Earned	560	790	500	500	23,076	500
100-4400	Rental Fees	13,622	17,843	12,300	12,300	15,868	12,300
100-4525	Fire Department Donations	17,321	17,886	17,000	17,000	18,018	17,000
Administrative Revenues		**2,071,156**	**2,087,282**	**2,183,772**	**2,183,772**	**2,241,755**	**2,241,126**
	Est. Available Fund Resources			*4,989,325*		*5,047,307*	*4,706,899*

General Fund Revenue Sources



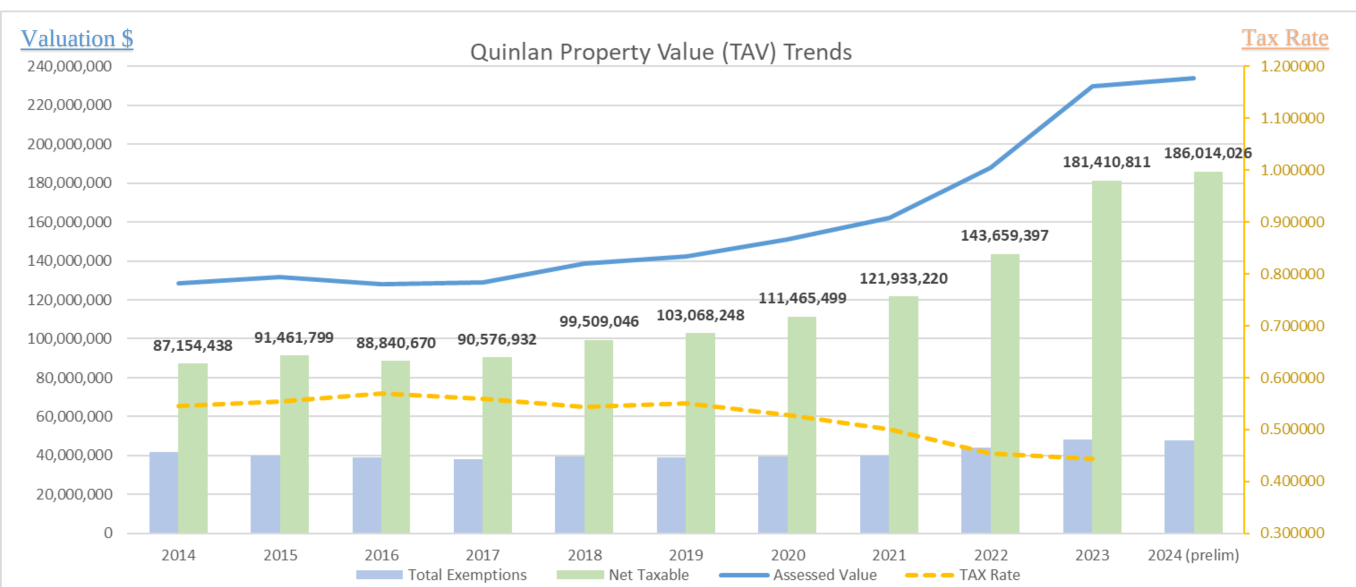
Sales Tax Collection

The local sales tax rate for Quinlan is 1.5%. Historic sales tax revenue, is shown below. For FY 24-25, sales tax revenue was budgeted, assuming a 3% annual increase over FY23-24, at an estimated $1.94M. The City's 2/3 portion (1%) of this projected revenue would be approx. $1.29M with the remaining ~$647,000 transferred to the Quinlan Economic Development Corporation (.5%). The table below shows the sales tax collection trends. Sales Tax represents 58% of the General Fund's revenue.



Property Taxes

Since 2013, property values have generally grown steadily from $82M TAV in 2013 to $186M in 2024. In 2024, the Net TAV saw a preliminary increase of $4,603,215 over 2023. In FY 24-25, the General Fund is expected to receive approximately $620,000 from property taxes, based on the preliminary proposed M&O rate of 0.336153 and an assumed 99% collection rate. Property Taxes is the general fund's 2nd largest revenue source. The table below shows historic property values and tax rates.



General Fund – Administration Department

The Administration Department includes a variety of functions at City Hall that manage the day to day business activities of the City of Quinlan. This includes finance/accounting, budgeting, purchasing, human resources, payroll, records, zoning, permitting, code compliance, grant administration, customer services, boards & commissions, public meetings, public information, special events and a variety of administrative functions related to coordination with area agencies and jurisdictions, engineers, consultants, vendors, etc.

Staffing includes 4 full time positions:

- City Administrator – Full Time
- City Secretary – Full Time
- Code Compliance Officer – Full Time
- Court Clerk – Full Time (includes special events, accounting and website duties)
- *Admin Expenses include City Attorney Legal Fees (Contract Services)*

FY 23-24 Administrative Accomplishments:

1. Record Retention – Continued compliance in progress
2. Continued Timely Posting of Approved Meeting Minutes
3. Continued Timely Completion of Bank Reconciliations
4. Continued to Improve Communications with Public – Website, Other
5. Improve Effectiveness & Efficiency of Code Compliance Efforts.
   - Code Enforcement, Permits, Inspections, Development Processes.
6. Continued Grant Application Submittals.
7. *(Projected)* Adopted Quinlan TIRZ #1, Tax Reinvestment Zone
8. *(Projected)* Began Construction of Quinlan Fire Station No. 1
9. *(Projected)* Began Development Standards Update (Zoning, Subdivisions, Engineering)

FY 24-25 Administrative Goals:

1. Continue Record Retention Process
2. Continue Timely Posting of Approved Meeting Minutes
3. Continue Timely Completion of Bank Reconciliations
4. Continue To Improve Communications with Public – Website, Other.
5. Improve Effectiveness & Efficiency of Code Compliance Efforts.
   - Code Enforcement, Permits, Inspections, Development Processes.
6. Continue Strategies to Strengthen Fund Balances.
7. Develop Volunteer-Based Community Enhancement Efforts.
8. Continue Comprehensive Effort to Update Code of Ordinances.
   - Including Zoning Ordinance, Subdivision Regs, Engineering/Design Standards, etc.
9. Evaluate/Improve Ability to Attract and Retain Quality Workforce
   - Review Pay Scales, Benefits, etc.

Below are the FY 24-25 proposed expenditures for the Administration Department.

Administrative Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
100		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
100-100-5001	Regular Pay	259,955	270,649	293,058	293,058	293,235	321,563
100-100-5020	Overtime Pay	2,373	2,648	2,000	2,000	2,545	4,000
100-100-5021	Certification Pay	1,925	2,746	3,600	3,600	2,998	3,600
100-100-5201	Social Security	15,856	16,824	18,591	18,591	18,224	20,483
100-100-5202	Medicare	3,654	3,935	4,348	4,348	4,279	3,863
100-100-5203	Health Benefits	22,123	24,014	27,853	27,853	20,897	28,703
100-100-5204	Workers Compensation	715	934	1,000	1,000	1,043	1,050
100-100-5205	Unemployment	36	36	828	828	468	828
100-100-5220	TMRS	27,245	28,714	30,929	30,929	31,041	35,026
100-100-5230	Employee Allowance	1,200	1,200	1,200	1,200	1,200	1,200
100-100-5304	Computer Hardware/Software	8,325	12,062	30,000	30,000	29,974	30,000
100-100-5307	Prop & Liability Insurance	3,838	3,995	4,500	4,500	7,474	15,000
100-100-5309	Hunt County Fees & Charges	15,290	15,612	20,000	20,000	18,145	20,000
100-100-5321	Telephone/Internet Charges	5,491	5,205	7,000	7,000	4,269	7,000
100-100-5322	Utility Charges	3,616	3,778	5,500	5,500	4,943	13,800
100-100-5328	Legal Fees	33,058	24,404	48,000	48,000	15,925	48,000
100-100-5329	IT Tech Support	6,000	6,000	6,000	6,000	6,000	6,000
100-100-5331	Postage & Freight	854	1,473	1,500	1,500	1,467	1,500
100-100-5332	Copier Charges	3,341	3,525	4,000	4,000	3,353	4,000
100-100-5333	Books & Reference Supplies	448	0	500	500	0	500
100-100-5334	Furniture & Office Equipment	0	600	1,500	1,500	0	1,500
100-100-5344	Facility Maintenance	39,212	4,946	10,000	10,000	9,610	14,000
100-100-5351	Business Meals	20	20	300	300	220	300
100-100-5352	Travel & Training	5,755	5,883	9,000	9,000	5,322	8,000
100-100-5354	Special Events	30,033	35,976	50,000	50,000	49,974	30,000
100-100-5360	Professional Services	42,189	32,156	154,000	154,000	25,795	154,000
100-100-5361	Fire Department Donations	17,291	17,635	17,500	17,500	17,437	17,500
100-100-5368	Postage Meter Rental	916	888	900	900	888	900
100-100-5370	Community Services	13,797	8,400	15,000	15,000	15,000	15,000
100-100-5375	Memberships & Subscriptions	1,481	1,101	1,200	1,200	1,626	1,500
100-100-5401	Office Supplies	3,933	3,840	5,000	5,000	4,952	5,000
100-100-5402	Meeting Supplies	81	67	200	200	100	200
100-100-5403	Printed Materials	75	0	100	100	0	100
100-100-5404	Computer Supplies	0	0	400	400	0	400
100-100-5407	Copier Paper	460	315	500	500	472	500
100-100-5409	Uniform & Apparel	193	54	300	300	300	500
100-100-5410	Janitorial Supplies	1,291	1,067	1,700	1,700	1,699	1,700
100-100-5480	Minor Tools & Equipment	100	188	300	300	18	300
100-100-7100	Refunds to Customers	80	0	0	0	77	0
Administrative Expenditures Total		**572,253**	**540,891**	**778,308**	**778,308**	**600,970**	**817,516**

The Quinlan Police Department manages the law enforcement functions of the City, which include traffic patrol, criminal investigations, public outreach, responding to law enforcement calls, complaints from the public. It covers all aspects of criminal investigations and case management related to crimes agains property, crimes against people, illegal drugs, and a variety of other criminal/illegal activities. The Police Department provides 24-hr police/patrol coverage and operates a short term holding facility.

Staffing includes 6 full time commissioned officers and up to 4 reserve officers as followed:

- Police Chief – Full Time (1)
- Sergeant – Full Time (1)
- Patrol Officer – Full Time (4)
- Reserve Officers (up to 4) – Volunteer/PT

FY 23-24 Accomplishments:

1. Maintained police presence at all city events
2. Had new vehicles outfitted with emergency equipment
3. Filled vacant full time officer position through the reserve program
4. Promoted patrol officer to the vacant Sergeant position
5. Continued National Night Out event (in conjunction with Harvest Quinfest event)

FY 24-25 Goals:

1. Maintain 24hr coverage for an entire fiscal year.
2. Replace all Radios, (in car & hand held) per County Updates
3. Host Child Safety Seat Public Information Event
4. Send 2 Officers for Accident investigation training
5. Send 2 officers for Evidence Room Training
6. Send officer for Fire Arm Instructor Training
7. Compile and Maintain Business Emergency contact sheet
8. Implement market pay adjustments to compete with surrounding agencies.
9. Consider sponsoring a person thru Police Academy (new officer hire).
10. Continue National Night Out Event

Below are the FY 24-25 proposed expenditures for the Police Department.

PD Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
200		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
100-200-5001	Regular Pay	295,565	309,200	346,902	346,902	347,047	411,252
100-200-5020	Overtime Pay	2,384	4,310	5,500	5,500	5,422	5,500
100-200-5021	Certification Pay	5,400	4,925	6,600	6,600	6,000	7,800
100-200-5201	Social Security	18,838	19,543	22,259	22,259	22,255	26,232
100-200-5202	Medicare	4,368	4,571	5,206	5,206	5,200	6,156
100-200-5203	Health Benefits	33,024	34,702	42,392	42,392	41,330	43,667
100-200-5204	Workers Compensation	8,479	8,968	10,000	10,000	11,501	12,000
100-200-5205	Unemployment	106	62	1,656	1,656	1,113	1,656
100-200-5220	TMRS	30,713	32,817	36,514	36,514	36,827	44,483
100-200-5304	Computer Hardware/Software	13,356	15,004	12,000	12,000	12,000	12,000
100-200-5306	State Training Expense	340	1,204	1,000	1,000	1,975	1,000
100-200-5307	Prop & Liability Insurance	12,737	11,270	12,000	12,000	12,002	13,500
100-200-5321	Telephone & Internet Charges	4,669	3,951	4,700	4,700	4,392	4,700
100-200-5322	Utility Charges	4,615	4,323	7,800	7,800	5,632	7,800
100-200-5329	IT Tech Support	0	32,855	24,000	24,000	24,535	24,000
100-200-5330	Cell Phone Charges	4,647	4,587	5,500	5,500	4,642	5,500
100-200-5331	Postage & Freight	16	95	100	100	100	100
100-200-5332	Copier Charges	2,144	1,776	2,000	2,000	1,644	2,000
100-200-5344	Facility Maintenance	33,703	3,966	5,000	5,000	4,744	5,000
100-200-5352	Travel & Training	206	566	6,000	6,000	4,000	6,000
100-200-5354	Special Events	0	389	750	750	750	700
100-200-5360	Professional Services	0	269	1,000	1,000	1,000	1,000
100-200-5375	Memberships & Subscriptions	357	215	900	900	548	500
100-200-5376	Instruments & Apparatus	689	15	1,000	1,000	787	1,000
100-200-5380	Motor Vehicle Repairs	14,030	10,280	15,000	15,000	11,016	12,000
100-200-5401	Office Supplies	745	700	700	700	700	700
100-200-5403	Printed Materials	35	0	300	300	300	300
100-200-5404	Computer Supplies	0	60	400	400	400	400
100-200-5407	Copier Paper	0	100	300	300	300	300
100-200-5409	Uniform & Apparel	3,292	2,281	3,500	3,500	3,310	3,500
100-200-5410	Janitorial Supplies	451	226	500	500	500	500
100-200-5445	Motor Vehicle Fuel	20,455	19,566	30,000	30,000	19,853	30,000
100-200-5460	Ammunition	1,546	0	1,000	1,000	0	1,000
100-200-5469	Medical Supplies	0	99	700	700	304	700
100-200-5570	Special Equipment	4,238	4,115	5,000	5,000	4,935	5,000
100-200-5575	Furniture & Office Equipment	256	0	500	500	500	500
100-200-5580	Radio & Communications	208	327	1,500	1,500	1,446	95,000
100-200-7100	Refunds to Customers	0	0	0	0	0	0
PD Expenditures Total		**521,611**	**537,335**	**620,179**	**620,179**	**599,007**	**793,446**

Municipal Court manages all aspects of municipal court functions for the City, include monthly municipal court with the municipal judge and all related notices, invoicing, payments, municipal court case management, public reports, state reporting and other related activities. Municipal Court staff is also assigned other duties at City Hall related to accounting, customer assistance, special events and the City's website.

Staffing (professional services) includes the following positions:

- Municipal Judge – Appointed, PT/Contracted
- Municipal Prosecutor – PT/Contracted
- Municipal Clerk - Full Time (1) - Position is included in the Administration Department's budget

FY 23-24 Accomplishments:

1. Worked with PW to add security key pad to staff entrance.
2. Reconciled Court records for FY '22 destruction.
3. Began transition towards digital records management.
4. Implemented Court Confidentiality Policy
5. Assisted with municipal election.
6. Assisted with creating/proofing awards, proclamations, minutes, etc.
7. Updated/maintained City website and FB page with City information, special announcements and events.
8. Assisted with creation of employee recognition program

FY 24-25 Goals:

1. Reconcile FY 23 court records for destruction
2. Continue to scan cases into Fundview and City network locations to improve filing efficiency and moving toward digital storage of documents
3. Consider implementation of software tools for a Court Portal, Push Notification and similar features
4. Continue cross-training in other administrative functions at City Hall
5. Begin website improvements toward meeting 2027 accessibility mandates
6. Continue website updates and management
7. Continue to improve City website information
8. Consider options of outsourcing City Special Event activities

Below are the FY 24-25 proposed expenditures for the Municipal Court Department.

Court Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
201		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
100-201-5303	Judicial & Court Training Fees	100	0	100	100	0	100
100-201-5304	Computer Hardware/Software	151	1,875	2,200	2,200	2,084	3,350
100-201-5307	Prop & Liability Insurance	179	0	200	200	200	200
100-201-5324	Municipal Judge	4,200	3,850	4,200	4,200	2,450	4,200
100-201-5325	Municipal Prosecutor	1,750	2,750	3,000	3,000	1,500	3,000
100-201-5333	Books & Reference Supplies	0	0	240	240	0	240
100-201-5352	Travel & Training	1,412	2,394	3,015	3,015	1,136	2,000
100-201-5363	OmniBase	48	90	100	100	40	100
100-201-5375	Memberships & Subscriptions	85	55	110	110	110	110
100-201-5401	Office Supplies	265	282	400	400	0	400
100-201-5421	Child Safety Seat	104	104	100	100	0	100
Court Expenditures Total		**8,294**	**11,400**	**13,665**	**13,665**	**7,520**	**13,800**

The Code Compliance Department provides services related to public awareness and enforcement of the Quinlan's Code of Ordinances that are generally related to maintaining and improving properties. Specifically, this would include property maintenance, substandard structures, building permits and inspections and zoning compliance. Activities may also include playing a key role in community events that are focused on beautification, community clean-up, building & property safety, etc.

Staffing includes 1 full time position:

- Code Enforcement Officer – Full Time (1) - Position is included in the Administration Department's budget

FY 23-24 Code Complaince Accomplishments:

1. Mitigated Property Conditions inside the City Of Quinlan.
2. Expanded Property Maintenance inspections
3. Attained ICC certifications/ license (ICC Plumbing Inspector, ICC Residential Building Inspector, Water license, Code Enf. License)
4. Removed sub-standard Properties.
5. Continued Updates to City Code of Ordinances
6. Improved officer presence within neighborhoods and Local businesses

FY 24-25 Code Compliance Goals:

1. Continue to attain ICC training/ certifications (State Plumbing License, Plan Review Certifications)
2. Transition more Plan Review and Inspection activities from 3rd party provider to in-house.
3. Receive Sub-dividing and Platting training
4. Continue update of code of ordinances
5. Improve the appearance of AwesomeTownUSA!
6. Continue flood plain administrator certificate Training

Code Compliance was added as a new "Department" under the general fund with the FY21-22 budget. These expenditures were included within the Administration Department in prior annual budgets. Below are the FY 24-25 proposed expenditures for the Code Compliance Department.

Code Compliance Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
202		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
100-202-5304	Computer Hardware/Software	2,657	2,786	2,800	2,800	2,800	2,800
100-202-5309	Hunt County Fees & Charges	385	1,243	1,000	1,000	806	1,000
100-202-5330	Cell Phone Charges	543	542	600	600	541	600
100-202-5333	Books & Reference Supplies	1,537	381	600	600	388	600
100-202-5334	Furniture & Office Equipment	0	0	0	0	0	0
100-202-5345	Demolition/Clean-Up	17,689	15,783	50,000	50,000	36,165	50,000
100-202-5352	Travel & Training	3,379	1,049	4,000	4,000	3,538	4,000
100-202-5360	Professional Services	51,782	34,399	50,000	50,000	41,298	25,000
100-202-5370	Community Services	0	0	2,500	2,500	0	2,500
100-202-5375	Memberships & Subscriptions	0	0	200	200	200	200
100-202-5380	Motor Vehicle Repairs	238	112	800	800	1,319	800
100-202-5401	Office Supplies	204	692	1,000	1,000	0	1,000
100-202-5403	Printed Materials	0	0	3,000	3,000	84	3,000
100-202-5404	Computer Supplies	0	0	100	100	0	100
100-202-5409	Uniform & Apparel	129	105	300	300	284	300
100-202-5445	Motor Vehicle Fuel	1,643	1,283	2,800	2,800	995	2,800
100-202-5480	Minor Tools & Equipment	46	0	250	250	100	250
Code Compliance Expenditures Total		**80,232**	**58,376**	**119,950**	**119,950**	**88,519**	**94,950**

Economic Development Department was also added as a new "Department" under the general fund with the FY 21-22 year. It primarily funds staffing for the Quinlan Economic Development Corporation, funded through an interlocal agreement with the QEDC. Below are the FY 24-25 proposed expenditures for the Economic Development Department.

Economic Development Expenditures		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
300		**Actual**	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
100-300-5001	Regular Pay	42,848	45,090	48,300	48,300	48,329	57,990
100-300-5020	Overtime Pay	0	0	0	0	0	0
100-300-5021	Certification Pay	0	0	0	0	0	0
100-300-5201	Social Security	2,917	3,056	3,255	3,255	3,257	3,856
100-300-5202	Medicare	682	715	762	762	762	902
100-300-5203	Health Benefits	5,829	6,330	7,432	7,432	7,131	7,644
100-300-5204	Workers Compensation	250	396	450	450	393	450
100-300-5205	Unemployment	9	9	207	207	117	207
100-300-5220	TMRS	4,828	5,105	5,416	5,416	5,420	6,594
100-300-5230	Employee Allowance	4,200	4,200	4,200	4,200	4,200	4,200
Economic Development Expenditures Total		**61,563**	**64,901**	**70,022**	**70,022**	**69,609**	**81,843**

The Quinlan Public Works Department includes a variety of operations related to streets, drainage, right-of-way and landscape management, facility maintenance, fleet and equipment maintenance and provides support for special projects and special events.

Public Works is budgeted for 8 full time employees and 1 part time position and shares (40/60 cost split) the following staff with the Public Utilities Department:

- Public Works Director – Full Time (1)
- Public Works Utilities Supervisor - Part Time(1)
- Utility Operator (Supervisor) – Full Time (1)
- Crew Leader (Supervisor) – Full Time (2)
- Utility Clerk – (Also assists w/ accounting, permits, code compliance) – Full Time (1)
- Public Works Maintenance Worker – Full Time (3)

FY 23-24 Accomplishments:

1. Projected to begin paving CR3605 before end of the FY and hopes of completion.
2. Corrected or projected to correct poorly draining areas on Edward St, N 5th St, Canal Dr, Meyers Ave, Panther Path, Kuykendall, and Taylor Dr.
3. Projected to have debris piles removed from Brush lot by end of summer.
4. Projected to have an equipment covering installed at Edward facility to help protect and further organize Edward Storage Facility.
5. Projected to complete Laura St drainage upgrades to correct long standing issue with flooding during heavy rain.
6. Projected to begin correcting issues with drainage along the North Side of East Second street.
7. Created a Street Sign Standard Detail.
8. Projected to complete engineering for Clardy/College improvements

FY 24-25 Goals:

1. Trim all ROW trees back 3 feet from the road 12 feet above the road.
2. Begin correcting street signs to meet new standard detail.
3. Overlay 5th Street with 2" of Asphalt to preserve the life of the street.
4. Correct Intersections where approach is too narrow and vehicles fall off the road (Picadilly/Main, Meyers/264, Kirby/Church)

General Fund Expenses – Public Works Department

Below are the FY 24-25 proposed expenditures for the Public Works Department. Personnel costs are split with the Utility Fund, 60% to Public Utility and 40% to Public Works. Other costs, including fuel, are also split with Public Utility at the same ratio.

PW Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
400		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
100-400-5001	Regular Pay	129,017	139,765	159,214	159,214	152,472	181,141
100-400-5020	Overtime Pay	5,100	5,880	7,800	7,800	7,709	7,800
100-400-5021	Certification Pay	510	720	2,880	2,080	950	2,880
100-400-5201	Social Security	8,321	8,954	10,534	10,534	9,823	11,893
100-400-5202	Medicare	1,929	2,094	2,464	2,464	2,297	2,781
100-400-5203	Health Benefits	15,372	16,721	22,573	22,573	17,006	23,252
100-400-5204	Workers Compensation	3,778	5,085	5,200	5,200	5,200	5,300
100-400-5205	Unemployment	32	47	746	746	672	745
100-400-5220	TMRS	13,888	15,167	17,524	17,524	16,485	20,337
100-400-5307	Prop & Liability Insurance	5,681	6,000	6,200	7,000	6,905	8,000
100-400-5322	PW Utility Charges	25,099	25,553	36,000	36,000	31,275	36,000
100-400-5323	Park Utilities	3,049	4,290	3,500	3,500	5,026	6,000
100-400-5330	Cell Phone Charges	1,929	1,902	2,200	2,200	1,944	2,200
100-400-5344	Facility Maintenance	1,255	4,380	7,500	7,500	7,043	7,500
100-400-5354	Special Events	20	429	500	500	500	500
100-400-5366	Rentals/Leases	1,229	1,786	3,000	3,000	2,500	3,500
100-400-5375	Memberships & Subscriptions	385	1,481	2,000	2,000	1,996	2,000
100-400-5380	Motor Vehicle Repairs	2,525	2,443	4,500	4,500	3,937	4,500
100-400-5401	Office Supplies	111	250	250	250	162	500
100-400-5403	Printed Materials	0	0	100	100	0	150
100-400-5404	Computer Supplies	0	0	150	150	0	250
100-400-5409	Uniform & Apparel	3,075	4,375	5,000	5,000	3,744	5,000
100-400-5410	Janitorial Supplies	494	210	500	500	250	500
100-400-5445	Motor Vehicle Fuel	6,057	6,684	9,335	9,335	9,012	9,335
100-400-5468	Safety Supplies	532	329	1,000	1,000	967	1,000
100-400-5470	Botanical Supplies	0	0	500	500	500	500
100-400-5480	Minor Tools & Equipment	3,004	2,606	3,000	3,000	2,918	3,500
100-400-5485	Machines Tools & Implements	7,684	2,155	2,500	2,500	2,308	3,000
100-400-5489	Park Maintenance	17,036	14,475	14,000	14,000	14,000	15,000
100-400-5491-0201	Streets - Patch & Repairs	0	2,872	20,000	20,000	11,563	20,000
100-400-5491-0202	Streets - Surface Rehab/Maint.	0	43,168	40,000	40,000	0	0
100-400-5491-0301	Steet Signs	0	3,468	5,000	5,000	2,000	8,000
100-400-5491-0401	ROW/Alley Mowing & Trimming	0	340	5,000	5,000	2,000	20,000
100-400-5491-0101	Drainage Contract Projects	0	48,114	50,000	50,000	50,000	30,000
100-400-5491-0102	Drainage - Culverts & Maint.	0	6,242	15,000	15,000	14,943	20,000
100-400-5491	Maintenance-Street Alley ROW	24,353	10,798	20,000	20,000	19,398	15,000
100-400-5492	Maintenance-Grounds	5,824	8,261	10,000	10,000	7,605	15,000
PW Expenditures Total		**287,287**	**397,041**	**495,670**	**495,670**	**415,113**	**493,065**

Other General Fund Expenditures (Transfers):

This preliminary budget includes no transfers from the General Fund to other Funds. Otherwise, see page 3 for detailed transfer amounts, if any.

Transfer Out Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
700		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
100-700-7001	Transfer Out From General	593,493	266,512	255,000	800,796	800,796	0
Transfer Out Expenditures Total		**593,493**	**266,512**	**255,000**	**800,796**	**800,796**	**0**
Total General Fund Expenditures		**2,124,733**	**1,963,739**	**2,352,794**	**2,898,590**	**2,581,534**	**2,294,620**

Utility Fund Summary

Below is a summary of the Utility Fund activities proposed for FY 24-25, including estimated beginning and ending fund balances and proposed revenue and expenditures. Personnel Costs reflect a split with the General Fund, 60% to Public Utility Dept. and 40% to Public Works Dept.

200 UTILITY FUND							
	Beginning Fund Balance			*539,738*		*539,738*	*499,785*
Utility Fund Revenues		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Category**	.	.	.	.	.	.
	Misc.	3,564	954	150	150	41	150
	Business & Franchise	755,966	828,986	962,120	962,120	951,398	1,080,620
	Refunds & Reimbursements	9	0	0	0	0	0
	Auctions & Sales	0	0	0	0	0	0
Utility Revenues Total		**759,538**	**829,940**	**962,270**	**997,270**	**986,439**	**1,080,770**
	Available Fund Resources			*1,502,008*		*1,526,177*	*1,580,555*
Utility Fund Expenditures		**FY 19-20**	**FY 20-21**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Category**	.	.	.	.	.	.
	Personnel	221,782	227,414	341,601	341,201	317,107	382,745
	Services & Contracts	419,887	420,839	533,747	536,947	530,042	595,535
	Supplies	119,520	98,380	192,250	189,450	179,244	158,000
Utility Fund Expenditures Total		**761,189**	**746,633**	**1,067,598**	**1,067,598**	**1,026,392**	**1,136,280**
	Ending Fund Balance			*434,410*		*499,785*	*444,275*
	FY Fund Increase (Decrease)			*(105,328)*		*(39,954)*	*(55,510)*

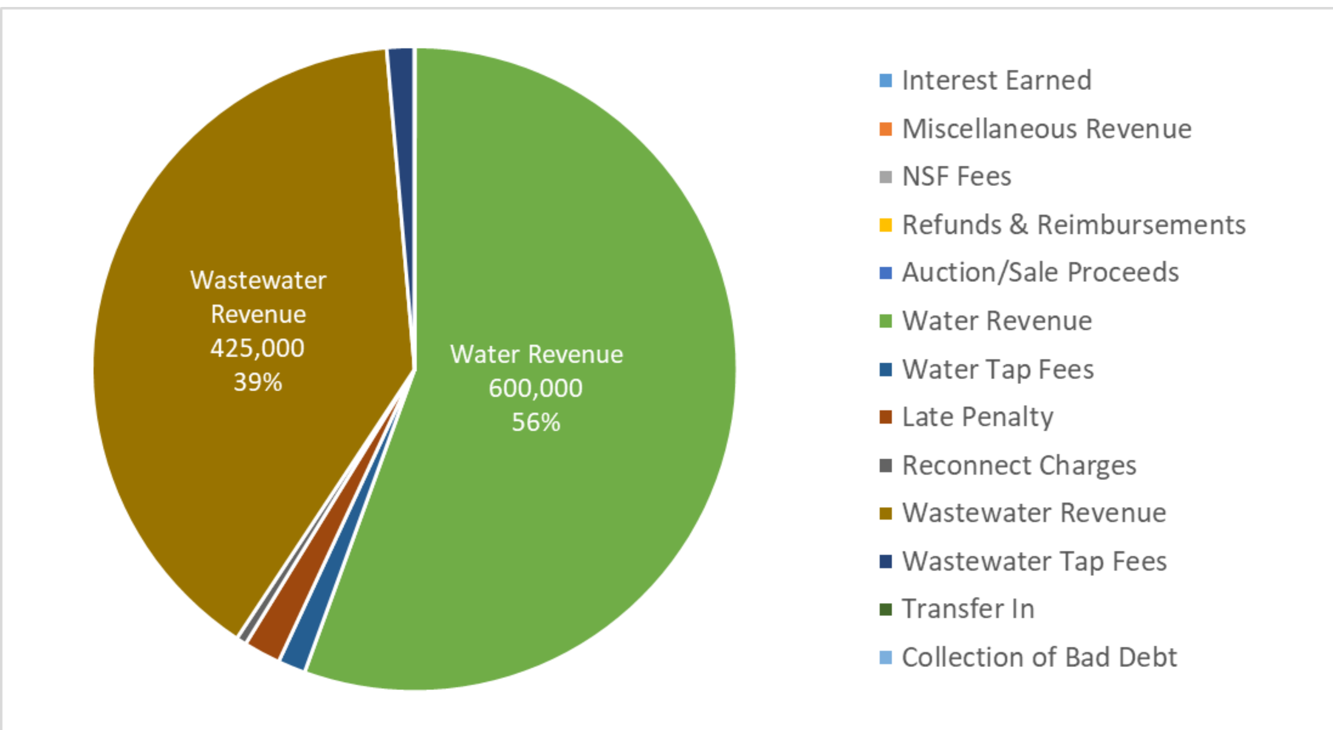
Below is the Utility Fund Revenue proposed for the FY 24-25 proposed annual budget. Water and Wastewater revenue is the Fund's largest source source of revenue.

200 UTILITY FUND							
	Beginning Fund Balance			*539,738*		*539,738*	*499,785*

Utility Fund Revenues		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
200-4228	Interest Earned	49	58	50	50	41	50
200-4232	Miscellaneous Revenue	3,183	0	100	100	0	100
200-4233	NSF Fees	30	90	120	120	120	120
200-4925	Refunds & Reimbursements	1,066	313,380	0	0	0	0
200-4960	Auction/Sale Proceeds	262	15,000	0	0	0	0
200-4812	Water Revenue	521,551	341	527,000	527,000	526,857	600,000
200-4818	Water Tap Fees	35,025	22	15,000	15,000	15,000	15,000
200-4822	Late Penalty	20,453	508,949	20,000	20,000	20,718	20,000
200-4824	Reconnect Charges	5,250	7,475	5,000	5,000	5,600	5,500
200-4828	Wastewater Revenue	309,243	20,122	380,000	380,000	368,103	425,000
200-4830	Wastewater Tap Fees	35,000	6,752	15,000	15,000	15,000	15,000
200-8001	Transfer In	0	0	0	35,000	35,000	0
200-8010	Collection of Bad Debt	86	0	0	0	0	0
Utility Revenues Total		**931,198**	**872,189**	**962,270**	**997,270**	**986,439**	**1,080,770**

Available Fund Resources	*1,502,008*		*1,526,177*	*1,580,555*

Utility Fund Revenue Sources



The Quinlan Public Utilities Department includes all aspects of managing the City's water and sanitary sewer operations, including water storage and distribution, sanitary sewer collection and treatment, regulatory reporting and compliance, meter reading, utility billing, line repairs, etc.

Public Utilities is budgeted for 8 full time employees and 1 part time position and shares (60/40 cost split) the following staff with the Public Works Department:

- Public Works Director – Full Time (1)
- Public Works Utilities Supervisor - Part Time(1)
- Utility Operator (Supervisor) – Full Time (1)
- Crew Leader (Supervisor) – Full Time (2)
- Utility Clerk – (Also assists w/ accounting, permits, code compliance) – Full Time (1)
- Public Works Maintenance Worker – Full Time (3)

FY 23-24 Accomplishments:

1. Completed water line for new fire station.
2. Installed backup generator connections at all Lift Stations.
3. Projected to repair all known non-functioning fire hydrants.
4. Projected to complete Seay Ln water line installation.
5. Corrected all long-standing water leaks.
6. Increased safety training through monthly training meetings.
7. Over-seeing the completion of new fill-line to Gin pump station.
8. Increased knowledge/functionality of valves in town to be able to shut down all water lines in town with the fewest number of customer outages.
9. Began in-house smoke testing of lift station drainage fields to reduce inflow and infiltration of rainwater into the sewer system.
10. Acquired equipment for Fire Hydrant Testing (flow, pressure)

FY 24-25 Goals:

1. Find a new long-term solution for outdated SCADA System that is going to need a full re-write if current system fails.
2. Provide more adequate water flow and fire protection to the homes on Nth Fifth St
3. Begin measuring and documenting fire flows at all fire hydrants
4. Find funding source for new meter system and replacement of old water meters
5. Secure adequate water supply to keep up with current/future demands
6. Determine long term solution for the City's wastewater treatment needs

Below are the Utility Fund expenditures included in the FY 24-25 proposed annual budget. Personnel Costs are split with the General Fund, with 60% to Public Utility and 40% to Public Works.

Utility Fund Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
200-900-5001	Regular Pay	192,657	208,875	238,821	238,821	229,158	271,711
200-900-5020	Overtime Pay	9,087	9,592	11,700	11,700	10,364	11,700
200-900-5021	Certification Pay	1,865	1,280	4,320	3,920	1,450	4,320
200-900-5201	Social Security	12,482	13,539	15,801	15,801	14,765	17,839
200-900-5202	Medicare	2,893	3,167	3,696	3,696	3,479	4,172
200-900-5203	Health Benefits	23,129	24,699	33,859	33,859	25,919	34,879
200-900-5204	Workers Compensation	5,666	5,509	6,000	6,000	6,000	6,500
200-900-5205	Unemployment	52	70	1,118	1,118	1,078	1,118
200-900-5220	TMRS	20,832	22,751	26,286	26,286	24,893	30,506
200-900-5304	Computer Hardware/Software	4,779	8,874	12,000	12,000	11,668	18,000
200-900-5307	Prop & Liability Insurance	9,532	9,271	10,000	10,400	10,358	11,700
200-900-5321	Telephone/Internet Charges	950	1,100	1,200	1,200	1,200	1,200
200-900-5322	Utility Charges	49,598	60,862	58,000	58,000	57,947	59,000
200-900-5330	Cell Phone Charges	2,353	2,895	3,400	3,400	2,870	3,400
200-900-5331	Postage & Freight	3,927	4,258	4,500	4,500	3,799	4,500
200-900-5344	Facility Maintenance	6,122	8,489	7,500	7,500	7,464	8,000
200-900-5350	Equipment Repairs	11,545	15,280	21,000	21,000	18,865	7,000
200-900-5352	Travel & Training	10,139	3,802	5,000	5,000	3,595	5,000
200-900-5355	Permits & Fees	2,096	500	2,500	4,000	3,988	6,000
200-900-5356	Sludge Disposal	15,196	10,643	10,000	10,000	7,744	5,000
200-900-5360	Professional Services	750	0	5,000	5,000	3,439	5,000
200-900-5364	Laboratory Services	7,528	7,536	10,000	10,000	14,087	16,000
200-900-5366	Rentals/Leases	0	0	2,500	2,500	2,133	3,500
200-900-5376	Instruments & Apparatus	2,086	0	4,500	5,800	5,748	2,000
200-900-5380	Motor Vehicle Repairs	1,652	2,002	3,500	3,500	2,806	3,500
200-900-5389	Contract Labor	0	0	0	0	0	0
200-900-5390	Water Contract - Cash Cont.	312,811	321,625	368,147	368,147	368,147	409,735
200-900-5391	Water Contract - Combined Con:	983	1,835	5,000	5,000	4,185	27,000
200-900-5401	Office Supplies	598	606	500	500	369	500
200-900-5403	Printed Materials	1,541	0	1,500	1,500	-41	1,500
200-900-5404	Computer Supplies	0	0	250	250	200	500
200-900-5445	Motor Vehicle Fuel	12,048	10,711	14,000	14,000	14,000	14,000
200-900-5467	Testing Supplies	2,571	1,004	4,000	4,000	3,823	4,000
200-900-5468	Safety Supplies	1,234	1,279	18,000	18,000	17,663	4,000
200-900-5480	Minor Tools & Equipment	4,219	3,378	3,500	3,500	3,475	4,000
200-900-5485	Machines Tools & Implements	91	1,804	2,500	2,500	2,401	1,500
200-900-5486	Meters	9,566	15,497	25,000	25,000	16,474	15,000
200-900-5490	Hydrants	21	0	10,000	10,000	7,983	10,000
200-900-5493	Water System	34,462	35,065	46,000	46,000	52,464	45,000
200-900-5494	Sewer Treatment Plant Maint.	42,772	43,563	38,000	35,200	32,702	40,000
200-900-5495	Sanitary Sewer	2,006	7,481	7,000	7,000	6,922	10,000
200-900-5497	Lift Stations	11,768	33,172	20,000	13,000	11,918	8,000
200-900-5498	Sewer SSO Program	0	0	0	0	0	0
200-900-5499	Shady Oaks	6,917	3,690	2,000	9,000	8,891	0
Utility Fund Expenditures Total		**840,525**	**905,703**	**1,067,598**	**1,067,598**	**1,026,392**	**1,136,280**

Sanitation services are contracted through a private solid waste collection services provider and billed through the City's utility billing operations. A Summary of the proposed activities for the Sanitation Fund are shown below. The budget includes a transfer of $50,000 from the Sanitation Fund to the Capital Equipment Fund for future vehicle and equipment purchases.

210 - SANITATION FUND							
	Beginning Fund Balance			*63,313*		*63,313*	*54,111*
Sanitation Fund Revenues		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
210-4200	Sanitation Revenue	387,777	364,932	370,000	370,000	380,675	385,000
210-8001	Transfer In	0	0	0	0	0	0
210-8010	Collection of Bad Debt	27	0	0	0	0	0
Sanitation Fund Revenues Total		**387,804**	**364,932**	**370,000**	**370,000**	**380,675**	**385,000**
	Available Fund Resources			*433,313*		*443,988*	*439,111*
Sanitation Fund Expenditures		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
210-700-7001	Transfer Out From Sanitation	62,000	75,000	50,000	50,000	50,000	50,000
210-700-7100	Refunds to Customers	2,246	0	0	0	0	0
210-800-5378	Refuse Contract-Sanitation Sol.	326,545	315,488	315,000	315,000	339,877	335,000
Sanitation Fund Expenditures Total		**390,791**	**390,488**	**365,000**	**365,000**	**389,877**	**385,000**
	Ending Fund Balance			*68,313*		*54,111*	*54,111*
	FY Fund Increase (Decrease)			*5,000*		*(9,203)*	*0*

The following 2 pages provides summaries of the Special Funds for the FY 24-25 proposed budget.

120 - COURT SECURITY FUND

	Est. Beginning Fund Balance			*4,955*		*4,955*	*6,025*

Court Security Fund Revenues		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
120-4201	Court Security Fees	1,098	1,218	600	600	1,070	600
Court Security Fund Revenues Total		**1,098**	**1,218**	**600**	**600**	**1,070**	**600**

	Est. Available Fund Resources			*5,555*		*6,025*	*6,625*

Court Security Fund Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
120-201-5301	Court Security Expense	0	0	500	500	0	500
120-201-5422	Court Security Supplies	0	0	100	100	0	100
Court Security Fund Expenditures Total		**0**	**0**	**600**	**600**	**0**	**600**

	Ending Fund Balance			*4,955*		*6,025*	*6,025*

121 - LOCAL TRUANCY AND PREVENTION DIVERSION FUND

	Est. Beginning Fund Balance			*3,259*		*3,259*	*4,358*

Local Truancy and Prevention Revenue		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
121-4208	Local Truancy & Pre. Div. Rev.	1,086	1,216	600	600	1,099	600
Local Truancy and Prevention Revenues Total		**1,086**	**1,216**	**600**	**600**	**1,099**	**600**

	Est. Available Fund Resources			*3,859*		*4,358*	*4,958*

Local Truancy and Prevention Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
121-201-5424	Local Truancy & Pre. Div. Exp.	0	0	600	600	0	600
Local Truancy and Prevention Expenditures Total		**0**	**0**	**600**	**600**	**0**	**600**

	Ending Fund Balance			*3,259*		*4,358*	*4,358*

122 - MUNICIPAL JURY FUND

	Est. Beginning Fund Balance			*65*		*65*	*90*

Municipal Jury Revenue		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
122-4209	Municipal Jury Fund	22	24	20	20	24	20
Municipal Jury Revenues Total		**22**	**24**	**20**	**20**	**24**	**20**

	Est. Available Fund Resources			*85*		*90*	*110*

Municipal Jury Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
122-201-5425	Municipal Jury Expense	0	0	54	54	0	20
Municipal Jury Expenditures Total		**0**	**0**	**54**	**54**	**0**	**20**

	Ending Fund Balance			*31*		*90*	*90*

123 - TIME PAYMENT REIMBURSEMENT FEE FUND

	Est. Beginning Fund Balance			*966*		*966*	*1575*

Time Payment Reimb. Revenue		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
123-4210	Time Payment Reim. Fee Rev.	258	408	250	250	609	250
Time Payment Reimb. Revenues Total		**258**	**408**	**250**	**250**	**609**	**250**
	Est. Available Fund Resources			*1,216*		*1,575*	*1,825*

Time Payment Reimb. Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
123-201-5426	Time Payment Reim. Fee Exp.	0	0	250	250	0	250
Time Payment Reimb. Expenditures Total		**0**	**0**	**250**	**250**	**0**	**250**
	Ending Fund Balance			*966*		*1,575*	*1,575*

125 - COURT TECHNOLOGY FUND

	Beginning Fund Balance			*1,001*		*1,001*	*981*

Court Technology Fund Revenues		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
125-4202	Court Technology Fees	913	1,008	600	600	980	800
Court Technology Fund Revenues Total		**913**	**1,008**	**600**	**600**	**980**	**800**
	Available Fund Resources			*1,601*		*1,981*	*1,781*

Court Technology Fund Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
125-201-5302	Court Technology Expenses	750	923	1,000	1,000	1,000	1,000
125-201-5423	Court Technology Supplies	0	0	0	0	0	0
Court Technology Fund Expenditures Total		**750**	**923**	**1,000**	**1,000**	**1,000**	**1,000**
	Ending Fund Balance			*601*		*981*	*781*

140 - SEIZED ASSETS FUND

	Beginning Fund Balance			*445*		*445*	*445*

Seized Assets Fund Revenues		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
140-4204	Seized Assets Revenue	0	400	500	500	0	500
Seized Assets Fund Revenues Total		**0**	**400**	**500**	**500**	**0**	**500**
	Available Fund Resources			*945*		*445*	*945*

Seized Assets Fund Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
140-200-5420	Seized Assets Expense	0	2,397	500	500	0	500
Seized Assets Fund Expenditures Total		**0**	**2,397**	**500**	**500**	**0**	**500**
	Ending Fund Balance			*445*		*445*	*445*

Below is a preliminary General Fund Capital Improvements, revenues and expeditures, including estimated starting and ending fund balances and proposed revenue and expenditures for FY-24-25.

170 - GF CAPITAL IMPROVEMENTS							
	Beginning Fund Balance			*1,385,083*		*1,385,083*	*172,456*

GF Capital Improvements Fund Revenues		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
170-4602	Other Sources	0	0	1,000,000	1,000,000	666	0
170-8001	Transfer In	200,000	1,122,991	150,000	150,000	150,000	0
GF Capital Improvements Fund Revenues Total		**200,000**	**1,122,991**	**1,150,000**	**1,150,000**	**150,666**	**0**

	Available Fund Resources			*2,535,083*		*1,535,749*	*172,456*

GF Capital Improvements Fund Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	Account Name	.	.	.	.	.	.
0	Previous Projects	0	2,540	0	0	0	0
170-400-5328	Legal Fees	0	0	0	0	0	0
170-400-5360	Professional Services	905	0	0	0	0	10,000
170-401-5501	New Building Projects	0	0	0	0	0	0
170-400-5501.2201	Fire Department	0	41,709	0	0	0	0
170-401-5502	Park Projects	0	0	0	0	0	0
170-401-5502.1601	Park - Ph 3	0	0	0	0	0	0
170-402-5503	Street Repair Projects	0	0	0	0	0	0
170-402-5503.2101	Seay Ln Paving	0	0	0	0	0	0
170-402-5503.2203	College/Clardy Paving	0	0	15,000	15,000	15,000	0
170-402-5503.2204	CR 3605 Paving	0	18,350	75,000	75,000	75,000	0
170-402-5504	Drainage Improvementes	0	0	35,000	35,000	20,553	14,448
170-403-5505	Facility Projects	0	0	0	0	0	0
170-403-5505.2302	PD Covered Parking	0	0	35,000	39,750	39,749	0
170-403-5505.2301	PW Maint. Building	0	0	150,000	145,250	50,000	95,250
170-700-7001	Transfer Out	0	0	650,000	1,162,991	1,162,991	0
GF Capital Improvements Fund Expenditures Total		**905**	**62,599**	**960,000**	**1,472,991**	**1,363,293**	**119,698**

	Ending Fund Balance			*1,575,083*		*172,456*	*52,758*
	FY Fund Increase (Decrease)			*190,000*		*(1,212,627)*	*(119,698)*

Below are the preliminary Utility Capital Projects Fund revenue and expeditures for FY 24-25, including estimated starting and ending fund balance.

270 - UTILITY CAPITAL PROJECTS FUND							
	Beginning Fund Balance			*155,195*		*155,195*	*145,687*

Utility Capital Projects Fund Revenues		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
270-4228	Interest Earned TWDB Only	17	11	0	0	0	0
270-4501	TWDB CWSRF 73759-Sewer Imp.	108386.04	19950	0	0	32,492	0
270-4925	Refunds and Reimbursements	177,046	0	0	32,000	0	0
270-8001	Transfer In	507,269	50,000	0	35,000	35,000	0
Utility Capital Projects Revenues Total		**792,718**	**69,961**	**0**	**67,000**	**67,492**	**0**

	Available Fund Resources			*155,195*		*222,687*	*145,687*

Utility Capital Projects Fund Expenditures		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
0	Previous Projects	0	0	0	0	0	0
270-900-5328	Legal Fees	0	0	0	0	0	0
270-900-5360	Professional Services	0	0	10,000	77,000	77,000	50,000
270-901-5520	Water System	0	0	0	0	0	0
270-901-5520.2001	Seay Ln. Water Imp.	0	6,000	0	0	0	0
270-901-5520.2102	Downtown Water Imp.	0	0	25,000	25,000	0	25,000
270-901-5520.2103	Fill Lines	0	0	0	0	0	0
270-901-5520.2206	N. Edward Improvements	0	0	50,000	50,000	0	60,000
270-902-5521	Sewer System	0	0	0	0	0	0
270-902-5521.1808	TWDB - CWSRF 73759-Sewer Imp	0	54,788	0	0	0	0
270-902-5521.2104	Downtown Sewer Imp.	0	0	10,000	10,000	0	10,000
270-902-5521.2105	Seay In. Sewer Imp.	0	0	5,000	5,000	0	0
270-902-5521.2106	Lift Station Imp.-SR Lift Sta	0	24192.74	0	0	0	0
270-902-5521.2109	Elm St. Sewer Project	0	0	0	0	0	0
270-902-5521.2205	WWTP fence	0	28695	0	0	0	0
Utility Capital Projects Fund Expenditures Total		**0**	**113,675**	**100,000**	**167,000**	**77,000**	**145,000**

	Ending Fund Balance			*55,195*		*145,687*	*687*
	FY Fund Increase (Decrease)			*(100,000)*		*(9,509)*	*(145,000)*

This Discussion Section Not Yet Included In Preliminary Budget

Below are the preliminary fund activities included in the FY 24-25 annual budget for the Capital Equipment Fund, including estimated starting and ending fund balances and proposed revenue and expenditures. Funds are placed into this fund every year in order to build up a fund balance for future purchases. Due to purchases planed for this year, the fund balance will see a net decrease. This is normal, as this fund was created in order to set funds aside some years, and then expend those funds other years.

450 - CAPITAL EQUIPMENT FUND							
	Beginning Fund Balance			*7,070*		*7,070*	*10,329*
Capital Equipment Fund Revenues		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
450-8001	Transfer In	62,000	146,512	95,000	140,500	140,500	50,000
Capital Equipment Fund Revenues Total		**62,000**	**146,512**	**95,000**	**140,500**	**140,500**	**50,000**
	Available Fund Resources			*102,070*		*147,570*	*60,329*
Capital Equipment Fund Expenditures		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
450-400-5531	Vehicle Purchases	49,792	203,190	0	0	0	0
450-400-5532	Heavy Equipment Purchase	0	0	80,000	125,500	122,559	0
450-400-5533	Light Equipment Purchase	0	6,900	15,000	15,000	14,682	12,000
450-400-5534	Technology Purchase	0	0	0	0	0	0
Capital Equipment Fund Expenditures Total		**49,792**	**210,090**	**95,000**	**140,500**	**137,240**	**12,000**
	Ending Fund Balance			*7,070*		*10,329*	*48,329*
	FY Fund Increase (Decrease)			*0*		*3,260*	*38,000*

FY 24-25 Capital Equipment Purchases

This Table Not Yet Included In Preliminary Budget

Below are the preliminary fund activities included in the FY 24-25 annual budget for the Grants Fund, including estimated starting and ending fund balances and proposed revenue and expenditures.

Grant Fund Revenues		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
0	Previous General Grants	0	0	0	0	0	0
0	Previous UT Grants	0	0	0	0	0	0
500-4601.1903	Grant Funds - Police Misc.	1,000	0	0	0	0	0
500-4601-1904	Grant Funds-Utility Misc.	0	0	0	0	0	0
500-4601.2004	TDHCA HOME Program	461,386	275,740	460,000	460,000	182,880	300,000
500-4601.2107	TPWD Grant - Park Imp.	0	0	150,000	150,000	0	150,000
500-4601.2108	TxCDBG CDV21-0361- Fill Lines	0	33,785	350,000	350,000	0	350,000
500-4602.0001	Grant Funds - Interlocal Partner Fun	0	0	200,000	200,000	0	250,000
500-4602	Grant Funds - Other Sources	189,186	0	500,000	500,000	500,000	0
500-8001	Transfer In	0	35,000	210,000	1,153,287	1,153,287	0
Grant Fund Revenues Total		**651,572**	**344,525**	**1,870,000**	**2,813,287**	**1,836,167**	**1,050,000**
	Available Fund Resources			*2,219,875*		*2,186,042*	*2,777,118*

Grant Fund Expenditures		FY 21-22	FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
		Actual	Actual	Adopted	As Amended	Projected	Prelim. Proposed
Account #	**Account Name**	.	.	.	.	.	.
0	Previous General Grants	0	0	0	0	0	0
0	Previous UT Grants	0	0	0	0	0	0
500-100-5353	Grant Services/Match Funds	0	0	0	0	0	0
500-100-5050	Grant Projects	0	0	0	0	0	0
500-100-5050.1903	Grant Project Exp. Police MIsc.	1,000	0	0	0	0	0
500-100-5050.2004	TDHCA HOME Program	461,386	429,140	460,000	460,000	29,905	300,000
500-100-5550.2107	TPWD Grant - Park Imp.	0	0	460,000	460,000	22,225	550,000
500-100-5550.2108	TxCDBG CDV21-0361-Fill Lines	0	22,159	362,841	396,168	396,168	350,000
500-900-5550.2110	ARPA-CLFRF2021 Fire St. Grant	2,625	146,415	824,000	1,733,960	10,626	1,500,000
500-100-5550	Utility Grant Project	0	0	0	0	0	0
Grant Fund Expenditures Total		**465,011**	**597,714**	**2,106,841**	**3,050,128**	**458,924**	**2,700,000**
	Ending Fund Balance			***113,034***		***1,727,118***	***77,118***
	FY Fund Increase (Decrease)			*(236,841)*		*1,377,243*	*(1,650,000)*

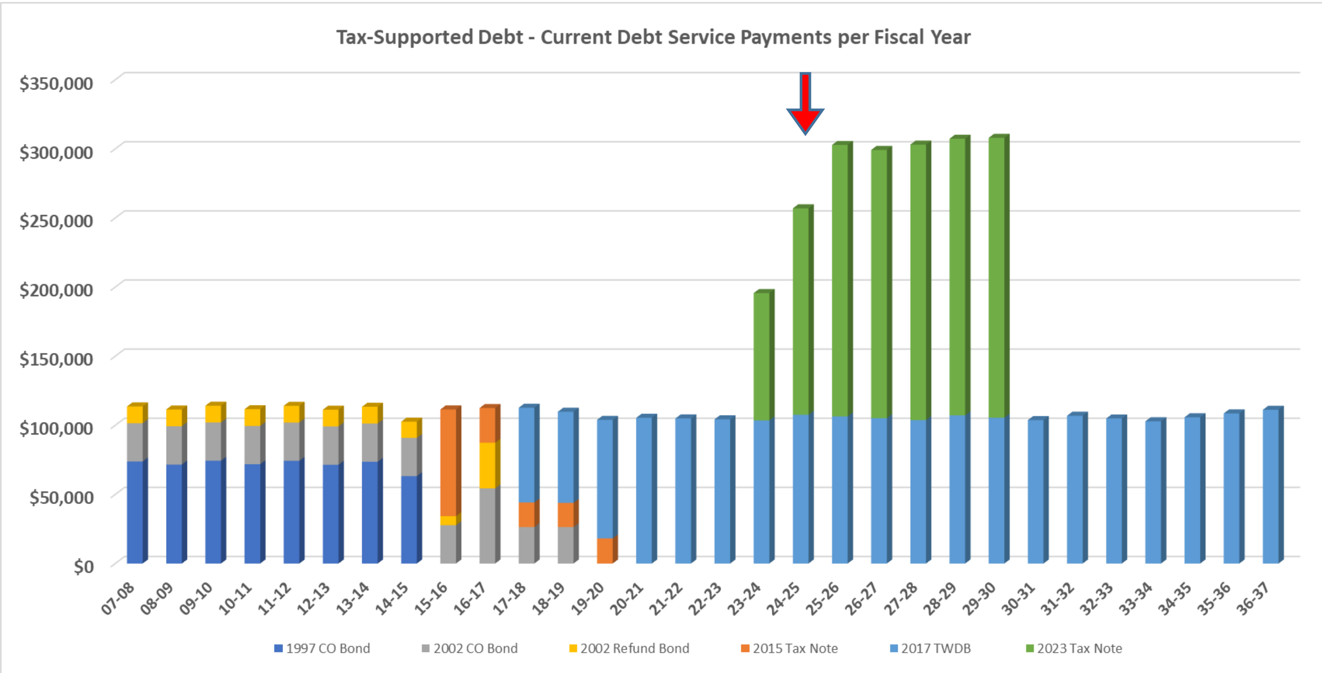
Recent/Current Grant Activity *(Other grant funds may be pursued, as approved by the City Council)*

This Table Not
Yet Included In
Preliminary Budget

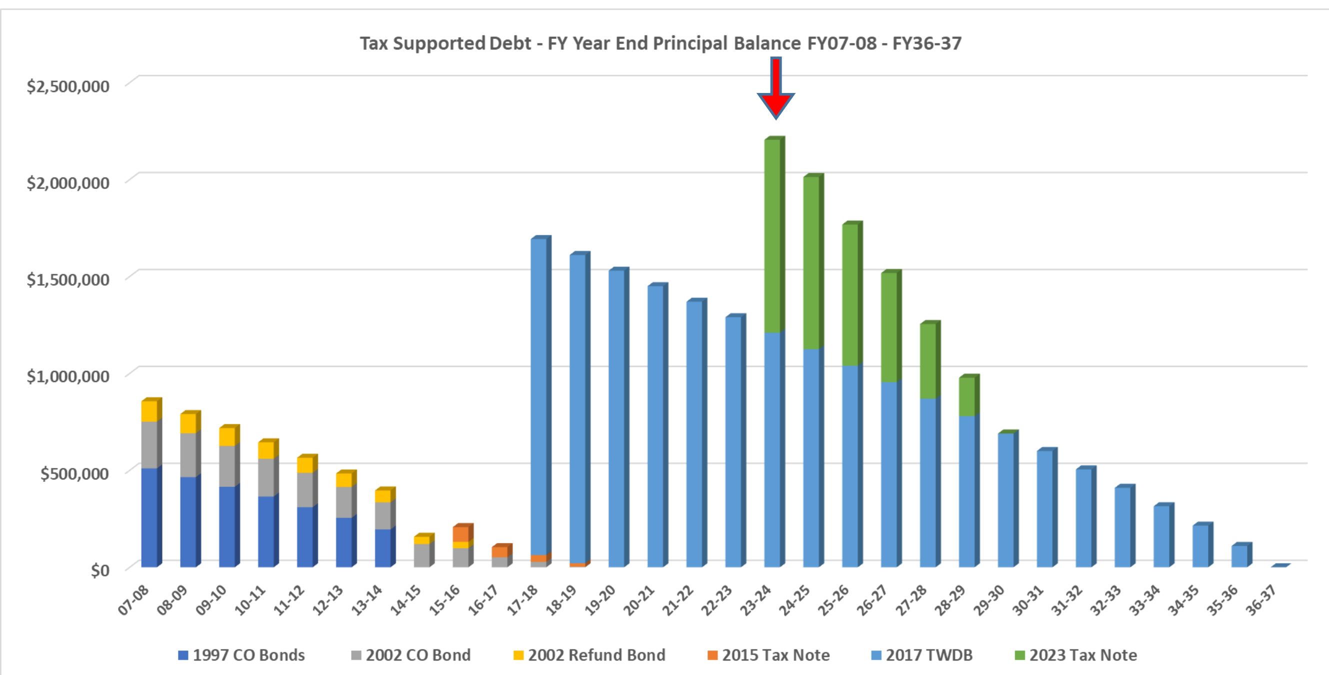
Below are the fund activities included in the FY 24-25 annual budget for the Interest & Sinking (I&S) Fund, including estimated starting and ending fund balances, and proposed revenue and expenditures. This fund is used exclusively for tax-supported municipal debt and is funded by the I&S (Debt) portion of the City's property tax rate.

700 - I&S FUND							
	Beginning Fund Balance			*74,843*		*74,843*	*74,697*
I&S Fund Revenues		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
700-4002	Property Tax	1,040,462	101,932	197,803	197,803	197,761	256,554
700-4003	Property Tax Delinquent & Pena	1,498	1,186	800	800	790	800
700-4925	Refunds & Reimbursements	0	0	0	0	0	0
I&S Fund Revenues Total		**1,041,960**	**103,118**	**198,603**	**198,603**	**198,551**	**257,354**
	Available Fund Resources			*273,446*		*273,393*	*332,051*
I&S Fund Expenditures		**FY 21-22**	**FY 22-23**	**FY 23-24**	**FY 23-24**	**FY 23-24**	**FY 24-25**
		Actual	**Actual**	**Adopted**	**As Amended**	**Projected**	**Prelim. Proposed**
Account #	**Account Name**	.	.	.	.	.	.
0	Previous Debt Services	0	0	0	0	0	0
0	2023 Tax Notes	0	104,714	94,262	94,262	94,262	149,368
700-950-6005	CWSRF 73759-Sewer Imp.	105,334	0	104,434	104,434	104,434	107,986
I&S Fund Expenditures Total		**105,334**	**104,714**	**198,696**	**198,696**	**198,696**	**257,354**
	Ending Fund Balance			*74,750*		*74,697*	*74,697*
	FY Fund Increase (Decrease)			*(93)*		*(145)*	*0*

The table below shows the City's scheduled annual debt service obligations, 2007-2037. In July of 2017, the City was approved for a 20-yr. loan from the Texas Water Development Board (TWDB) for major wastewater system improvements and the associated debt services for the $1.675 loan was added beginning in FY 17-18. ~$1M in tax notes were acquired late in FY 23-24 for Capital Improvements. The total debt service payments scheduled for FY 24-25 is $257,553.50.



The table below shows the remaining balances of the principal amount owed with the current debt, per fiscal year for FY 2007-2037. The $1,675,000 loan from TWDB, which was added in FY 17-18, has a 20yr. term and is scheduled to be retired in FY 36-37. ~$1M in tax notes were acquired late in FY 23-24 for Capital Improvements. Together, total outstanding debt at the <u>beginning</u> of FY 24-25 is $*2,205,000.00.*



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