



Quinlan City Council Meeting

P.O. Box 2740 ~ 104 East Main St.
Quinlan, TX 75474
Ph. (903) 356-3306 ~ Fax (903) 356-4267

QUINLAN CITY COUNCIL CHAMBERS

November 10, 2025

104 E MAIN ST.

7:00 p.m.

NOTICE is hereby given that individual elected officials and appointed members of the City of Quinlan's boards and commissions may attend this meeting. A quorum of other boards may be present.

- I. PRESIDING OFFICER TO CALL THE MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE.**
- III. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS.**

Members of City Council and staff can notify others of community events, functions and other activities.
- IV. CONSENT AGENDA**

Items on the Consent Agenda are considered routine and not likely to require discussion or deliberation. They may be approved in a single motion. Any item may be removed from the Consent Agenda for individual discussion and action at the request of a Council Member or staff.

 - A.** Approve the minutes of the City Council meeting held on October 13, 2025. (City Secretary)
- V. CITIZENS COMMENTS**

Citizens may speak about topics that are not on the meeting agenda and have not already been submitted for discussion. Anyone wishing to speak should sign up on the sheet provided before the meeting begins. Each speaker will be limited to three (3) minutes. The only action the body may take at this time is to place the item on a future agenda for discussion or decision.
- VI. NEW BUSINESS**
 - A.** Discussion regarding Fire Department monthly report. (South Hunt County Fire Rescue)
 - B.** Consideration and possible action authorizing the City Administrator to execute an agreement with Freese and Nichols for professional planning services related to proposed updates to the City's Zoning Ordinance, Subdivision Ordinance, related development regulations and the completion of a Downtown Master Plan. (City Administrator)
 - C.** Consideration and take action to approve contingent a fee contract with Perdue Brandon Fielder Collins & Mott LLP for the collection of delinquent municipal liens owed to the City of Quinlan and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code. (City Administrator)
 - D.** Consideration and Possible action on an Ordinance amending the City of Quinlan FY 2025-2026 Annual Budget. (City Secretary)
 - E.** Consideration and possible action authorizing the City Administrator to execute a Professional Services Agreement titled Individual Project Order (IPO) #4 with Kimley Horn and Associates, Inc. (Public Works Director)
 - F.** Consideration and Action on a Resolution, casting votes for position(s) on the Board of Directors of Hunt County Appraisal District. (City Administrator)



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G. Consideration and possible action on an Ordinance, amending the City of Quinlan Financial Management Policies and Procedures Manual. (City Administrator)

H. Discussion and possible action on EV Charging Station grant opportunities and possible station locations within City limits. (EDC Manager)

VII. FUTURE AGENDA ITEMS

Council Members may request items be placed on a future agenda.

VIII. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Notes to the Agenda:

1. The City Council may vote and/or act upon each of the items listed in this Agenda except for discussion-only items.
2. The City Council reserves the right to retire into executive session under Sections 551.071/551.074 – of the Texas Open Meetings Act concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
3. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 903-356-3306 two working days prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Laura Kennemer, City Secretary for the City of Quinlan, posted this Agenda on the bulletin board, located at the front of City Hall, near the front door, located at 105 W. Main St., on or before 5:30 PM November 3, 2025.

Laura Kennemer, City Secretary

Removed from posting this _____ day of November 2025 at _____ a.m./p.m.

Laura Kennemer, City Secretary

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, the City of Quinlan ("City"), will consider entering into contingent fee contracts with the law firm of Perdue Brandon Fielder Collins & Mott LLP ("Firm") and hereby posts this notice pursuant to Sec. 2254.106 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

- A. The City is pursuing a contract with the Firm for the collection of delinquent municipal liens owed to the City and through this contract the City seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).
- B. The City believes the Firm has the competency, qualifications, and experience necessary to fulfill these contracts. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for nearly 50 years, including the collection of delinquent fines and fees, utility accounts, and municipal library accounts. The Firm currently has 12 primary offices and multiple satellite offices throughout Texas, Oklahoma, and Florida. It employs more than 400 individuals, including 52 attorneys. It uses a multi-office, fully integrated team approach allowing the City access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need the City may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings, and phone calls, return mail and address updates, payment notification and processing and workflow.
- C. The nature of any relationship between the City and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C): The Firm currently represents the City in regard to its delinquent ad valorem tax collections and its delinquent fines and fees.
- D. The City is unable to perform collection of its delinquent municipal lien accounts. GOVT. CODE § 2254.1036(1)(D). The City currently does not have adequate support staff, computer software/programming, or experience to internally conduct these collection services and acquiring these will result in substantial expense to the City.
- E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The collection of delinquent liens is a high-volume practice, requiring a significant amount of research, mailing, and handling of outbound/inbound calls. An hourly fee for such work will likely exceed the amount of delinquent liens due.

- F. The City believes this contingent fee contract is in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contract, the Firm will be paid the amount of the percentage-based collection fee, regardless the number of hours the Firm spends researching, contacting, and mailing to collect the delinquent debt.

Executed this the 3rd day of November, 2025.

A handwritten signature in blue ink, appearing to read "Aaron Abdul", is written over a horizontal line.

On Behalf of the City of Quinlan, Texas

Agenda Item:

Take action to approve contingent a fee contract with Perdue Brandon Fielder Collins & Mott LLP for the collection of delinquent municipal liens owed to the City of Quinlan and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code.